

SMART TD Local 577 Vacation Bid Form

Employee Name _____ EID# _____

Date of Hire _____ Seniority Date _____

Work Location _____ Craft _____

I wish to SPLIT my vacation YES _____ NO _____ Number of Weeks Allowed _____

CELL PHONE _____ E-MAIL _____

PAID SICK DAY CONVERSION

Do you want to convert any SINGLE VACATION DAYS into PAID SICK DAYS? **YES** _____ **NO** _____

How many single vacation days do you want to convert? 1 _____ 2 _____ 3 _____

Which weeks do you want these taken from? Earliest Awarded _____ Latest Awarded _____ **OR** Date _____

If contract is not ratified, the amount of weeks you are allowed MAY be reduced by one week.

IF that happens, which week would you like removed?

Earliest Awarded _____ Latest Awarded _____ Specific Week _____

You may enter your entire vacation on one split OR split up your weeks separately.
Make sure you are indicating the amount of weeks you are requesting in each split.

I WISH MY WEEKS TO BE AS FAR BACK IN THE YEAR AS MY SENIORITY WILL HOLD



WRITE "YES" ABOVE THIS LINE IF YOU WANT AS FAR BACK AS POSSIBLE

IF YOU MARK THIS AS YES, THEN ALL YOU NEED TO DO IS SIGN THE BACK SIDE.

FIRST SPLIT	WEEKS	SECOND SPLIT	WEEKS
1. _____ to _____	_____	1. _____ to _____	_____
2. _____ to _____	_____	2. _____ to _____	_____
3. _____ to _____	_____	3. _____ to _____	_____
4. _____ to _____	_____	4. _____ to _____	_____
5. _____ to _____	_____	5. _____ to _____	_____

MORE INSTRUCTIONS, MORE SPLITS, AND SIGNATURE REQUIRED AT THE BOTTOM OF PAGE 2



